

## INSTRUCTIONS TO AUTHORS

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**Economic Annals** is an international professional journal published quarterly by the Faculty of Economics, University of Belgrade. It publishes research in all areas of economics and business administration, particularly for transition economies. Its rank according to Elsevier's Scopus® database by SCImago Journal & Country Rank is Q3.

The journal encourages the submission of original unpublished works, not under consideration by other journals or publications. Contributions written in English and in electronic form should be forwarded to: ea@ekof.bg.ac.rs. Papers should be prepared as a single file (including text, notes, references, figures, and tables, in MS-Word (doc), or the Rich Text Format (rtf). The journal will maintain high scientific standards. Papers submitted for publication should be original, relevant and scientifically accurate. Authors are expected to provide new information or analysis, and should present a summary of the basic facts they deal with and the conclusions they draw, maintaining coherence and compactness of their reasoning. The originality of the work is subject to test by iThenticate crosscheck. The texts should also follow appropriate technical standards and stylistic criteria. UK spelling (specialisation, labour, etc.) should be used, while both UK and US abbreviations are acceptable. Although it is impossible to make specific suggestions on style, please try to avoid hyphens instead of adjectives, split infinitives, and sentences which begin with conjunctions.

All submitted papers will undergo a blind refereeing process. The reviewing procedure requires that the original texts should not be signed by the author. Instead, a separate cover page should be provided, containing only the article's title, author's name and affiliation, e-mail address, and a suggested running head (an abbreviated form of the title of no more than 50 letters with spaces). The second page should contain the title, a short abstract of approximately 100 to 200 words, summarising the major points and conclusions of the paper, a list of keywords (up to ten) and the two-digit code classification in accordance with the Journal of Economic Literature (<https://www.aeaweb.org/econlit/jelCodes.php>).

Papers should be submitted in a Word A4 page format (21×29.7 cm), left and right margins 3.5 cm, top and bottom 4.5 cm, in font Times New Roman 12, single line spacing. There should be no tabs in paragraphs and a single line spacing should separate paragraphs and titles. Tables, figures and footnotes should be included

in the text as they are intended to appear in the final version. Footnotes (in font 10) should be kept to a minimum and numbered as superscripts. Papers which do not conform with the above instructions will not be taken into consideration.

As a rule, the articles should not exceed 10,000 words including spaces. All pages apart from the first one should be numbered. Subtitles should be concise, clearly marked in bold, and numbered (up to two levels of numbering). No other entries should be bolded. Formulae should be numbered and displayed on the right-hand side of the page. In case of long proofs, these should be inserted in a separate Appendix, following the References. Tables and Figures must not use colour, and should be in a format easy to edit, for instance they should take half a page (or a full page) within the indicated margins. They should be clearly labelled at the top, with a legend at the bottom, and should be logically ordered, using Arabic numerals. Sources of the data should be given below tables and figures.

References in the text and in footnotes should be listed by the author surname with the year of publication in parentheses, followed by the page number where appropriate, for instance: (Stiglitz and Charlton, 2005: 23) – direct quote, with the note that for paraphrase page number is not needed.

If we have three, four or five authors for the first cite, all surnames should be listed and stated with an ampersand (&) between. Further cites can be shorted to the first author's surname followed by 'et al.'

For six or more authors - only the first author's surname should be stated followed by 'et al.'

If the author is unknown, the first few words of the reference should be used. This is usually the title of the source. For example: (*A guide for economy*, 2019).

A complete list of references used in a paper should be included at the end of the text. An APA reference list must:

- Be on a new page at the end of the document
- Be left aligned
- Be alphabetically by name of first author (or title if the author isn't known, in this case a, an and the should be ignored)
  - If there are multiple works by the same author these are sorted by date in ascending order, if the works are in the same year they are ordered alphabetically by the title and are allocated a letter (a, b, c etc.) after the date

References should be in alphabetical order, according to the following formats:

• **Book**

Author surname, initial(s). (Year). *Title*. Publisher location: Publisher

Acocella, N. (2005). *Economic Policy in the Age of Globalisation*. Cambridge: Cambridge University Press.

• **Edited book**

Author surname, initial(s). (Ed(s)). (Year). *Title*. Publisher location: Publisher

Baltagi, B.H. (Ed.). (2003). *A Companion to Theoretical Econometrics*. Oxford: Blackwell

• **Book with multiple editions (do not list if there is only one edition)**

Author surname, initial(s). (Year). *Title* (ed.). Publisher location: Publisher

Acocella, N. (2010). *Economic Policy in the Age of Globalisation* (4th ed.). Cambridge: Cambridge University Press.

• **Book with several authors**

When there are multiple authors, list them all, with the addition of ampersand (&) before the last surname. If there are more than seven authors, list the first six, then write three full stops (...), and at the end write the last author.

Greenspan, A., & Wooldridge, A. (2018). *Capitalism in America: A History*. London: Penguin Press

Eloranta, J., Golson, E., Hedberg, P., & Moreira M.C. (2018). *Small and Medium Powers in Global History: Trade, Conflicts, and Neutrality from the 18th to the 20th Centuries*. Abingdon: Routledge

• **Chapter in book**

Last name of the chapter author, initial(s). (Year). Chapter title. In editor initial(s), surname (Ed.). *Title* (ed., pp.). Publisher location: Publisher

Basu, K. (2001). On the goals of development. In G. M. Meier and J. E. Stiglitz (Eds.). *Frontiers of Development Economics* (pp. 123-56). Washington, DC: The World Bank and Oxford University Press.

• **E-Book**

Author surname, initial(s). (Year). *Title*. Retrieved from URL

Perry, R.B. (1909). *The Moral Economy*. Retrieved from [https://manybooks.net/book/137844/read#epubcfi\(/6/2\[id00000\]!/4/2\[id00000\]/1:0\)](https://manybooks.net/book/137844/read#epubcfi(/6/2[id00000]!/4/2[id00000]/1:0)

• **Article in journals**

Author surname, initial(s). (Year). Article title. *Journal*, Volume number (issue or part number, optional), page numbers. DOI or Retrieved from URL\*

Bailey, A., Balcombe, K., Thirtle, C. & Jenkins, L. (2005). ME estimation of input and output biases of technical and policy change in UK. *Journal of Comparative Economics*, 55 (2), 385-400.

Demekas, D.G., Horvath, B., Ribakova, E. & Wu, Y. (2007). Foreign direct investment in European transition economies: The role of policies. *Journal of Comparative Economics*, 35 (2), 369-386.

\* Internet publications

• **Technical Reports or Working Papers**

- **Individual authors**

Author surname, initial(s) Or Corporate name. (Year). *Title*. (Report No. or Working Paper). Retrieved from

Kutner, M., Greenberg, E., Jin, Y., & Paulsen, C. (2006). *The Health Literacy of America's Adults: Results from the 2003 National Assessment of Adult Literacy* (Report No. NCES 2006-483). Retrieved from National Center for Education Statistics website: <http://nces.ed.gov/pubs2006/2006483.pdf>

Chami, R., Fullenkamp C. & Jahjah S. (2003). *Are immigrant remittance flows a source of capital for development?* (IMF Working Paper WP/03/189). Retrieved

from International Monetary Fund website: <https://www.imf.org/external/pubs/ft/wp/2003/wp03189.pdf>

**- Corporate authors**

American Psychological Association, Task Force on the Interface Between Psychology and Global Climate Change. (2009). *Report of the APA Task Force on the Interface Between Psychology and Global Climate Change*. Retrieved from <http://www.apa.org/science/about/publications/climate-change.aspx>

**• Newspaper Articles**

Author surname, initial(s). (Year, Month Day). Title. *Title of Newspaper*, p. or pp. Retrieved from URL\*

\*only include if the article is online.

Note: the date includes the year, month and date.

Smialek, J. (2020, May 2). Hotel Group Will Return Tens of Millions in Small Business Loans. *The New York Times*, pp. 10. Retrieved from <https://www.nytimes.com/2020/05/02/business/economy/ashford-hotels-virus-monty-bennett.html>

**• Website**

Author surname, initial(s). (Year, month day). Title. Retrieved from URL

Mitchell, J.A. (2017, May 21). *How and when to reference*. Retrieved from <https://www.howandwhentoreference.com>

